



अखिलभारतीयआयुर्विज्ञानसंस्थानरायपुरछत्तीसगढ़  
All India Institute of Medical Sciences, Raipur (Chhattisgarh)  
G.E. Road, Tatibandh,  
Raipur – 492099 (C.G.)  
www.aiimsraipur.edu.in

**No.OW/iKMC/BMGF/2026/2064**

**Date: 30/04/2026**

**ADVERTISEMENT FOR 01 DATA ENTRY OPERATOR POSTS ON CONTRACTUAL BASIS FOR 12 MONTHS FOR iKMC MULTI-CENTRIC STUDY AT AIIMS, RAIPUR, C.G.**

Application are invited for filling up of following posts in iKMC multi-centric project funded by BMGF, at AIIMS, Raipur, C.G., for a period of 12 months purely on contractual basis as per below mentioned details:

Details of posts for multi-centric project funded by BMGF, AIIMS, Raipur, vacancy details:

<b>Code of post</b>	<b>Designation</b>	<b>No. of post</b>	<b>Consolidated fixed salary</b>	<b>Age (In years)</b>
BMGF/05	Data Entry Operator	01	Rs. 25,000/-	18-35

**Nature of Employment:** - Contractual

**Duration of Employment:** 12 months for the multicentre study, depending on the candidate's performance. Extendable up to 3 years.

**Note:** Candidates who are currently working should submit **No Objection Certificate (NOC)** at the time of the interview.

Post code: **BMGF/05**

Position: **Data Entry Operator**

No of Post: **01**

Essential Qualification:

- Graduate with any stream from a recognized board/University/Institute.
- Certificate in computer application, ex:- DCA/PGDCA
- Should possess a speed of not less than 8000 key Depression per hour for data Entry work.

Desirable:

- 1 year degree or diploma in Basic computer knowledge of word/Excel/Power point.
- Working experience of two years.
- Knowledge of Statistics



**Job Description:**

In consultation with iKMC project team, DEO needs to perform following duties:

1. Facilitate for Data Collection, Compilation, Analysis and review related to project area.
2. Regular coordination with district teams to promote the quality and timely data support.
3. Any other task assigned by supervisor/Technical reporting person.

**Job Location: District Hospital Kondagaon**

**Terms and conditions**

1. All the above mentioned vacancies are for fixed tenure of 12 months, extendable upto 3 years more and not an employment on AIIMS, Raipur pay roll. Employment will automatically terminate upon completion of the project and here is no liability for permanent employment on AIIMS, Raipur or principal investigators. Also the candidates have no right to claim permanent employment based on this job. **Please note that though your choice of posting centre is being asked and will be considered, the final decision of your posting relies solely on the Principal Investigator. Transfer to other units may be subject to need of the project and not on personal preference of the candidate.**
2. No TA/DA will be paid for attending the interview. Candidates should bring duly filled application form (As per the prescribed Performa) and all original certificates of educational qualifications copies of research publication and experience certificates if having along with a photo and set of self-attested photocopies of all certificates at the time of interview.

Candidates have to download the application form from the below given URL and submit the same with self – attested Xerox copy of the certificates. The duly filled application form along with certificate copies should be sent through **Speed post** only to **Dr Atul Jindal, Professor, Paediatrics, Room No. 1655, B-Block, Third Floor, New Administration Building, All India Institute of Medical Sciences, Tatibandh, G.E Road, Raipur, pin: 492099** on or before **18.05.2026** by 02:00 PM. **By hand or incomplete applications will be rejected.**



The application envelope should be super scribed as “Application for the contractual post of ..... In BMGF multicentric iKMC study, AIIMS, Raipur, C.G.

It is the sole responsibility of the candidate to track for the application and the undersigned is not responsible for any postal delay.

The candidates need to submit the application as per the format. No change in serial no. order and the heading of column to be made. Annexure may be added as separate sheets, if required.

The application in the said format is to be properly typed and signed.

Two recent self – signed passport sized colour photographs are to be attached with stapled/pinned on first page of the Performa format.

### **Selection procedure**

The applications received will be securitized by the selection committee. Recruitments will be made through interview and a written test will be conducted if the eligible candidates are more than 50 per post. Selection is based purely on merit basis.

The list of candidates found eligible will be displayed on college website. The candidates are advised to check the college website <http://www.aiimsraipur.edu.in> for the date, time and venue for the interview or written test. No separate communication will be sent to the candidates.

Keep watch AIIMS, Raipur website regularly for the list of selected candidates and recruited candidates will be notified through email.

### **Proposed date & time of interview:**

**Date of Interview: 22.05.2026, Reporting Time: 10:00**

**Venue:** Office of Dr Atul Jindal, Professor, Paediatrics, Room No. 1655, B-Block, Third Floor, New Administration Building, All India Institute of Medical Sciences, Gate No. 05, Tatibandh, G.E Road, Raipur, Pin: 492099.

### **For any queries, contact or write to:**

Dr. Atul Jindal  
Professor & P.I  
BMGF Multicentric iKMC Study  
Department of Pediatrics,  
All India Institute of Medical Sciences, Raipur, C.G.  
Email: [ikmcbmgf@gmail.com](mailto:ikmcbmgf@gmail.com)



**APPLICATION FOR THE POST OF .....FOR  
12 MONTHS ON CONTRACT BASIS UNDER BMGF MULTICENTRIC iKMC  
STUDY, AIIMS, RAIPUR, CHHATTISGARH**

Name of the post applied for: \_\_\_\_\_

1. Name in block letters:


Affix Recent  
Passport Size  
Photograph –  
Self Attested

2. Father / Husband's Name in block letters:


3. Postal Address:


4. Contact Number:

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5. Email (in Capital letters): \_\_\_\_\_

6. Date of Birth (With Documentary Evidence):

Date	Month	Year

7. Category: UR/ST/SC/OBC

8. Gender: Male/ Female



9. Educational Qualification:

Exam	University/ College/ Institute	Year of Passing	Total Marks Obtained	Percentage

10. Work Experience:

Institute	Area	Months	Year



11. Current working status, if any:

S. No.	Designation	Name of the Institute/Organization	Date of Joining	Total duration	Duties and Responsibilities

Total Duration of Experience: \_\_\_\_\_ Total Duration of Paediatric Experience: \_\_\_\_\_

12. Publications if any(only PUBMED indexed journals): Attach annexure

13. If selected what period would you require for joining the post: \_\_\_\_\_

I solemnly affirm that the information furnished above is true and correct in all respects to the best of my knowledge. I have not concealed any information. I undertake that any information furnished herein if found to be incorrect or false then I shall be liable for action as per rules in force.

Signature of Candidate:

Name of Candidate:

Date:

Place: